

**Ministry of Education and Human Resource  
Development  
Government Headquarters  
Dominica**

Tel. N0. 448 2401 Ext. N0. 3256

Ref:

**APPLICATION FOR THE USE OF GOVERNMENT SCHOOL BUILDINGS**

**Please print four (4) copies when completed**

REQUESTED BY:.....

ADDRESS:.....TEL:.....

DATE REQUESTED:.....PERIOD:.....

BUILDING REQUESTED:.....

PURPOSE:.....

PRINCIPAL'S COMMENT:.....  
.....

DEPOSIT.....

**DECLARATION/PLEDGE**

I THE UNDERSIGNED, HEREBY AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

1. To take good care of the building and furniture
2. To restore the building and furniture to the satisfaction of the Principal
3. To make good any lose or damage to the furniture
4. To accept forfeiture of all or part the deposit for restoring and furniture to the satisfaction of the Principal, should I fail to do so
5. To make additional payment should the deposit prove inadequate to meet any loss or damage incurred
6. To pay the sum of \$..... for electricity to the Ministry of Education and Human Resource Development
7. To pay the sum of contribution of \$..... to the school fund

.....  
**APPLICANT'S SIGNATURE** **DATE**

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**FOR INTERNAL OFFICE USE**

RECOMMENDED.....  
**CHIEF EDUCATION OFFICER** **DATE**

APPROVED.....  
**PERMANENT SECRETARY** **DATE**

**Note: If recommended and approved, please forward to Accounts Division. Four copies required. Copies to be disseminated as follows: Applicant, DEO, Principal, Copy for filing**